



Administrative Regulation 3312

QUANTITY PURCHASING

Responsible Office: Office of Business & Financial Services

REGULATION

1. The Superintendent, Chief Operations Officer, Chief Financial Officer and Purchasing Supervisor shall establish a system of providing standard supplies and equipment throughout the Washoe County School District whenever possible.
2. This shall be done in order to obtain them at the lowest prices offered in relation to the quantity needed and in accordance with specifications.

IMPLEMENTATION GUIDELINES & ASSOCIATED DOCUMENTS

1. This regulation reflects the goals of the District's Strategic Plan, Envision WCSD 2015 – Investing in Our Future.
2. This regulation aligns with Board Policy 3312, Quantity Purchasing.

REGULATION HISTORY

Date	Revision	Modification
1-09-1968	1.0	Adopted
5-28-1968	2.0	Revised
6-15-1984	3.0	Revised
5-12-1992	4.0	Revised
10-24-2006	6.0	Revised